



# Newcastle Junior School

T. 02 4943 4779 F. 02 4942 2570

E. NewcastleJ-s.School@det.nsw.edu.au  
64 Hillsborough Road, Hillsborough, NSW 2290  
www.newcastles.schools.nsw.edu.au

Dear Parents,

In line with the Department of Education and Training's *Drug Education Policy*, parents are required to provide the school with accurate information, signed by the child's medical practitioner, related to the administration of prescribed medication at school. Please find enclosed a form to be completed by your doctor and returned to the school as soon as possible.

In addition, all medication coming to school **must** have the students name, medication type and dosage written clearly on the package.

Thank you for your support and if you would like to discuss this matter further please do not hesitate to contact me.

**Principal**

## Medical Advice to School

The Principal of Newcastle Junior School seeks information which would assist the staff of the school in administering medication to my child / ward. I hereby give my permission for the necessary information to be supplied to the school.

I understand that the information so disclosed may be discussed by the Principal of the school with other members of the school staff in order to assess the ability of the school to meet my child's medical requirement.

Signed: .....

Date: .....

Child's name: .....

1. Medical condition(s) of the child requiring regular treatment:

a) .....

b) .....

c) .....

2. Medical condition(s) of the child requiring intermittent treatment:

a) .....

b) .....

c) .....



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### 3. Medication administered **during** school hours:

FOR CONDITION (a,b,c, etc )	NAME OF MEDICINE	DOSAGE	FREQ .OR TIMES OF ADMINISTRATION	BEFORE/AFTER/WITH MEALS OR N/A
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### 4. Special instructions for administering any of the above medications:

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### 5. If any dietary restrictions are necessary or any other medications are contra-indicated while child is taking above medications, please indicate:-

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### 6. Any allergies:

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Signature of Medical Practitioner

Date: .....